



## BYLAWS OF GOIN' BAND ASSOCIATION, INC.

### ARTICLE I – OFFICES

Section 1. Name and Place of Business. The name of the organization shall be Goin' Band Association, Inc.

Section 2. Principal Office. The principal office and place of business of the Association shall be Texas Tech, School of Music, 18th and Boston, Lubbock, TX 79409.

### ARTICLE II – OBJECTIVES

Section 1. Objects and Purposes. This organization, hereinafter called the Association, is organized and shall be operated exclusively for charitable, benevolent, educational and social purposes and no dividends nor pecuniary profits shall be paid to the members thereof. No stock shall be issued, and no part of the net income shall inure to the benefit of any member, director or officer. The purpose of the Goin' Band Association is to provide support and resources to improve the quality and success of the **Goin' Band from Raiderland (hereinto referred as Goin' Band)**. The Goin' Band Association will support the growth and quality of the **Goin' Band** by: developing and utilizing alumni resources; pursuing resources from private individuals and institutions; to provide financial and material support to the Goin' Band in an endeavor to promote and sustain the **Goin' Band** as one of the premier band programs in the United States.

### ARTICLE III - MEMBERS

Section 1. Membership. Classes of membership in the Association shall be as determined and established by the Board of Directors of the Association.

Section 2. Members Entitled to Vote. Those members entitled to vote shall be determined and established by the Board of Directors. Each member entitled to vote shall be entitled to one (1) vote on each matter submitted to a vote at a meeting of members.

### ARTICLE IV – MEETINGS OF MEMBERS

Section 1. Place of Meeting. All meetings, whether of the Board of Directors or of the Association, shall be held at a place designated by the Board of Directors (**in person and/or virtual**).

Section 2. Annual Meetings. Annual meetings of the members of the Association shall be held each year on a date to be fixed by the Board of Directors. At such meetings, directors may be elected, reports of affairs of the Association may be considered, and any other business may be transacted which is within the power of the members to transact.

Section 3. Special Meetings. Special meetings of the members of the Association may be called at any time by ten (10) members authorized to vote. The purpose of the special meeting shall be stated in the call of the meetings. Upon request for a special meeting being made by written notice to the President, the Secretary of the Association shall give notice to the members that such meeting has been called for the purpose stated in the call and is to be held at a specified time and place. The time for the special meeting shall not be less than ten (10) days nor more than fifty (50) days from the date of the call.

Section 4. Notice of Meeting. Written notice of each meeting of the members of the Association, whether annual or special, stating the time and place, and in the case of a special meeting, the purpose of the meeting, shall be given to each member entitled to vote **in person and/or virtually**, addressed to each member at the address appearing on the books of the Association (**physical and/or virtual**). All such notices shall be sent not less than ten (10) days or more than **thirty (30)** days before such meeting, exclusive of the day of the meeting.

Section 5. Adjourned Meetings and Notice Thereof. If any meeting be adjourned to another time or place, no notice need be given other than by announcement at the meeting at which such adjournment is taken; provided, that in the event such meeting be adjourned for thirty (30) days or more, notice of the adjourned meeting shall be given as in the case of the original meeting.

Section 6. Waiver of Notice. Notice of time, place, and purpose of any membership meeting, whether required by law, Articles of Incorporation, or by these Bylaws, may be waived in writing by any member or by his attendance at such meeting. Such waiver may be given before or after the meeting and shall be filed with the Secretary or entered upon the records of the meeting. Any transaction of the members at any meeting thereof, regardless of how or whether the call of the meeting was made or notice thereof given, shall be valid as those transacted at a meeting duly held after a regular call and notice if a quorum be present, either in person or by proxy, and if, either before or after the meeting, each of the members entitled to vote and not present in person or by proxy (**a current and paid Association Member**) signed a written waiver of notice or a consent to the holdings of such meeting or on approval of the minutes thereof. All such waivers, consents, or approvals, shall be filed with the Secretary or made a part of the records of the meeting.

Section 7. Quorum. Five percent (5%) of the members entitled to vote present at any meeting, in person or by proxy, shall constitute a quorum for the transaction of business. The members present at a duly called or held meeting at which a quorum is present may continue to transact business until adjournment, notwithstanding the withdrawal of enough members to leave less than the number required to originally constitute a quorum.

#### ARTICLE V – MEMBERSHIP DUES AND FEES

Section 1. Dues. The dues required for membership in the Association shall be as determined and established by the Board of Directors of the Association.

Section 2. Payment of Membership Dues. Membership dues, for the following fiscal year, shall be due and payable on or before the date of the annual meeting of the members.

Section 3. Default and Termination of Membership. When any member shall be in default in the payment of membership dues for a period of **two (2)** months from the beginning of the fiscal year in which such dues become payable, his/her membership for such year shall automatically terminate. Following any such termination, membership may be reinstated immediately by payment of dues owed, **otherwise membership can begin at the start of the next membership cycle, as determined by the Directors.**

#### ARTICLE VI – BOARD OF DIRECTORS

Section 1. Board of Directors; Powers. Subject to the laws of the state of Texas and to the limitations of the Articles of Incorporation and of these Bylaws, the Association’s powers shall be exercised by or under the authority of, and the business affairs of the Association shall be managed and conducted by the Board of Directors; without prejudice to such general powers, but subject to the same limitations, it is hereby expressly declared that the Board of Directors shall have the following powers, to wit:

- A. To appoint and remove all agents and employees of the Association, prescribe such powers and duties for them as may not be inconsistent with law, the Articles of Incorporation, or these Bylaws, fix their compensation or expenses and require security for faithful service.
- B. To conduct, manage and control the affairs of the Association, and to make such rules and regulations not inconsistent with law, the Articles of Incorporation, or these Bylaws.
- C. To designate any place within or without the State of Texas for the holding of any meetings, and to adopt and use a corporate seal.
- D. To borrow money and incur indebtedness on behalf of the Association, and to cause to be executed and delivered therefor in the corporate name, promissory notes, bonds, mortgages, or other evidence of debt and securities therefor.

Section 2. Number and Qualification of Directors. The authorized number of Directors shall be no less **than five (5) and not more than nineteen (19)**. Directors will also meet the following requirements:

1. Be a paid member of the Association each year serving as a Director
2. Serve a three (3) year term
3. Attend at least **seventy (70) percent of official gatherings and** board meetings **per calendar year**
4. Serve on a least **two (2)** Association committee each year serving as a Director
5. Accept a term limit of **two (2) consecutive** terms as defined in **Article VI**, Section 3
6. **Alumni Band Day and Board retreat are required attendance events for all Directors.**

Section 3. Election of Directors. **The members of the Board of Directors shall be selected through an application process of the general membership and voted on by the Board of Directors. Instructions will be given at the time the application process is opened. The Directors shall be affirmed by the members at the annual members’ meeting,** and such Directors shall hold office for a term of three (3) years. Thereafter, all elections of directors shall be for a term of three (3) years. Directors may serve no **more than two (2) consecutive three (3) year terms**. Members may be nominated and re-elected as Directors one (1) year following the expiration of **their second three (3) year term**. **If Directors are not affirmed at an annual meeting of the members of the Association, or if such annual meeting is not held, Directors may be elected at any meeting of the Board of Directors and affirmed by the Members through virtual and/or electronic vote. All Directors shall hold office until their successors are duly elected and qualified.**

**Section 4. Vacancies. Vacancies in the Board of Directors may be filled by available nominees from the previous application cycle if that cycle has not expired. In the event there are no available nominees**

for Director(s), the application process for new Directors shall be initiated as outlined in Article VI

**Section 3. The new Directors shall be chosen by a majority vote of the remaining Directors and be presented for affirmation to the Member's. New Director(s) shall start the term at the next official meeting of the Board of Directors.**

Section 5. Removal. A Director may be removed from office with or without cause by a majority vote of the Directors. Such change shall be presented to the membership for affirmation by online and/or written notification. In case any one or more Directors be so removed, new Director(s) may be elected and affirmed at the same time. In the event that there are no available nominees for Director(s), the application process for new Directors shall be initiated as outlined in Article VI Section 3.

Section 6. Place of Meeting. Meetings of the Board of Directors shall be held at such time and at such place within the State of Texas, or elsewhere, as a majority of the Directors may from time to time decide. To include in-person and/or virtual options.

Section 7. Call and Notice of Meeting. All meetings of the Board of Directors shall be called by the President; or if the individual be absent, or unable to act, or refuses to act, by the Vice President; or if the Vice President by absent, or unable to act, or refuses to act, by the Secretary or by any three (3) Directors. Written notice of the time, place, and purpose of the meeting shall be given to each of the Directors, either by delivering the same personally or by sending the same by mail or other means of written or electronic communication at the address shown upon the records of the Association. The notice of the meeting shall be given not less than three (3) days nor more than thirty (30) days before the date of the meeting. Such delivery, whether in person or by mail or by some other form of written or electronic communication shall be due and legal notice to each Director.

Section 8. Waiver of Notice. Notice of time, place and purpose of any meeting of the Board of Directors, may be waived in writing by any Director or by his attendance at such meeting. Such waiver may be given before or after the meeting and shall be filed with the Secretary or entered upon the record of the meeting. Any action which may be taken at the meetings of the Board of Directors may be taken without a meeting if a record or memorandum thereof be made in writing and signed by all of the members of the Board of Directors.

Section 9. Quorum. Sixty percent (60%) of the elected Directors present at a meeting in person or by proxy shall constitute a quorum for the transaction of business, but a majority of those present at any meeting shall have the power to adjourn the meeting to a future time. Notice of time and place for holding an adjourned meeting need not be given to absent directors if the time and place of a future meeting be fixed at the meeting adjourned.

Section 10. Fees and Compensation. Directors shall not receive compensation for their services, but by resolution of the Board, reimbursement may be allowed for travel or other expenses incurred in the performance of Association business. Nothing herein contained shall preclude a director from serving the Association in any other capacity as an officer, agent, employee, or otherwise receiving compensation therefor.

Section 11. Advisory Directors. The Board of Directors may appoint a number of Advisory Directors to the Board of Directors. The Advisory Director(s) shall not have the right to vote in meetings of the Board of Directors, but shall be entitled to notice of said meetings.

Section 12. Additional Boards And Committees. The Board of Directors may appoint additional committees or boards to assist the Association in efforts deemed necessary by the Board of Directors. Additional appointed committees or boards shall not have the right to vote in meetings of the Board of Directors; however, such appointed groups will be accountable to the Board of Directors.

#### ARTICLE VII – OFFICERS

**Section 1. Officers.** The officers of the Association shall be the President, Executive Vice President, Secretary, Treasurer, Membership, Webmaster, Parliamentarian and such other officers and assistant officers as the Board of Directors may deem necessary for the transaction of the business of the Association. The officers of the Association shall serve as agents of the Association, managing and conducting the business affairs of the agent's office. The election of a Director to an Executive position shall reset the term limit to a period of two (2) years and no more than two (2) consecutive two (2) year terms.

Section 2. Election. All officers shall be selected by the Board of Directors and be affirmed by the Members of the Association at the annual meeting, or by online and/or written vote from the membership. All officers shall be a member of the Board of Directors and also a member of the Association.

Section 3. Removal. An officer shall be removed from office with or without cause by a majority of the members entitled to vote at any annual or special meeting, or by online and/or written vote from the membership. In case any one or more officers be so removed, new officers may be elected at the same meeting.

Section 4. President. The President shall be the chief executive officer of the Association and shall, subject to the control of the Board of Directors, have general supervision and control of the affairs of the Association. He or she shall preside over meetings of the members and the directors and shall preside over meetings of the members and the directors and shall call meetings of the Board of Directors and shall have such other powers and duties as may be prescribed by the Board of Directors. He or she shall preside as chair of the Board of Directors.

Section 5. Executive Vice President. In the absence or due to the disability of the President, the Executive Vice President shall perform all the duties of the President, and when so acting, shall have all the powers of and be subject to all the restrictions upon the President. The Executive Vice President shall have such other powers and perform such other duties as from time to time may be given to him by the Board of Directors. Further duties shall also include oversight of the various committees (as authorized by the Board) and assist with communication to the board.

Section 6. Secretary. The Secretary shall: attest to and keep at the principal office of the Association the original or a copy of these Bylaws as amended or otherwise altered to date; keep the original or a copy of the Articles of Incorporation, certified by the Secretary of State of the State of Texas, with all

amendments thereof to date in the minute book; be custodian of the records, minutes, and seal of the Association, and see that said seal is affixed to all documents, the execution of which on behalf of the Association under its seal is duly authorized in accordance with the provisions of these Bylaws; keep at the principal office of the Association or such other place as the Board of Directors may order, a book of minutes of all meetings of its Directors, members, executive committee, and other committees, said minutes showing the time and place of the meeting, whether regular or special, and if special, how authorized, the notice thereof given, the names of those present at Directors' meetings, and the proceedings thereof; see that all notices are duly given in accordance with the provisions of these Bylaws or as required by law, and in case of the absence or disability of the Secretary, notice may be given and served by an Assistant Secretary or by the President or Executive Vice President; sign or attest

any documents as required by law or the business of the Association and affix the corporate seal to instruments when necessary or proper; and in general, perform all duties incident to the office of Secretary, and such other duties as from time to time may be assigned to him by the Board of Directors.

Section 7. Treasurer. The Treasurer shall be the chief financial officer of the Association; shall have custody of the money and securities of the Association; shall keep regular books of account and shall submit them; together with all vouchers, receipts, records and other papers to the Board of Directors for their examination and approval as often as they may require; and shall have such other powers and perform such other duties as may be assigned by the Board of Directors. **It shall also be the duty of the Treasurer to file annual reports and paperwork as prescribed by the state of Texas and the Internal Revenue Service.**

Section 8. Membership. The Membership officer shall maintain a list of all current members of the Association; shall maintain, to the best of his or her ability, accurate contact information of all members. Said officer shall be authorized to contact members of the Association individually or in mass, by mail or other means of written or electronic communication, as an agent of the Association for purposes related to his or her office.

**Section 9. Webmaster. The Webmaster shall maintain the Goin' Band Association website for the purposes of membership, information, communication, and commerce. The Webmaster shall also be responsible for maintaining and updating the email subscriptions for the Directors and the Board.**

**Section 10. Parliamentarian. The Parliamentarian shall be responsible for maintaining decorum and applying rules of order for official meetings of the Board of Directors and the general membership. The Parliamentarian shall not have any voting privileges on official actions as declared by the Board of Directors but shall have the ability to offer opinion(s) as pertaining to the subject.**

**Section 11. Faculty Advisor(s). The Board of Directors of the Association shall be authorized to invite any Faculty Member(s) who shall have no vote in the Board of Directors but shall have the right to attend all meetings. Designated Faculty Advisor(s) shall have the ability to discuss appropriate business with any designated Officer(s) and said business can be presented to the Board of Directors at a later time.**

**Section 12. Advisory Director(s). The Board of Directors of the Association shall be authorized to invite any Advisory Director(s) who shall have no vote in the Board of Directors but shall have the right to**

attend all meetings. Such Advisory Members can include previous Directors or Executive Officers whose terms have expired.

#### ARTICLE VIII – CONTRACTORS AND CHECKS

Section 1. Representation of Shares of Other Corporations. The President or Executive Vice President and the Secretary of the Association are authorized to vote, represent or exercise on behalf of this Association the rights incidental to any other corporation standing in the name of the Association. The authority herein granted may be exercised by such officers in person or by proxy or by power of attorney duly executed by said officers.

Section 2. Checks, Drafts, Etc. All checks, drafts, or other orders for payment of money, notes or other evidences of indebtedness, issued in the name of, or payable to the Association, shall be signed or endorsed by such person or persons and in such manner as from time to time shall be determined by resolution of the Board of Directors.

Section 3. Contract; How Executed. The Board of Directors, except as otherwise provided, may authorize any officer or agent, to enter into any contract or execute any instrument in the name of and on behalf of the Association, and such authority may be general or confined to specific instances; and unless so authorized by the Board of Directors, no officer or agent shall have any power or authority to bind the Association by contract or pledge its credit or render it liable for any purpose or to any amount.

Section 4. Funds; How Allocated. At the annual meeting of the membership, a proposed budget shall be presented, allocating funds to the programs approved by the Board of Directors. Distribution of the unrestricted receipts of the Association will be made by the Treasurer to the approved programs budgeted by the Board of Directors. Allocations of unrestricted funds above the budgeted amount may be disbursed in accordance with the Board of Directors' instructions.

Section 5. Deposits. All funds of the Association shall be deposited from time to time to the credit of the Association in such banks, trust companies, or other depositories as the Board of Directors may select.

Section 6. Gifts. The Board of Directors may accept on behalf of the Association any contribution, gift, bequest, or device for the general purposes, or for any special purpose, of the Association.

#### ARTICLE IX – BYLAWS

Section 1. Power to Amend Bylaws. These Bylaws may be altered, amended, or repealed and new Bylaws may be adopted at any regular or special meeting of the Board of Directors, if notice of an intention to alter, amend, or repeal these Bylaws or to adopt new Bylaws at such meeting is delivered to the Directors at least **three (3)** days prior to such meeting. **The Bylaws shall be reviewed every four (4) years.**

Section 2. Severability. If any portion of these Bylaws shall be invalid or inoperative, then so far as is reasonable, the remainder of these Bylaws shall be considered valid and operative and effect shall be given to the intent manifested by the portion held invalid or inoperative.

